



Classification and Qualification STANDARDS

Student Assistants

Classification Title	Class Code	Date Established	Date Revised
Student Assistant	1870	01-01-2008	06-01-2012
Bridge Student Assistant	1874	01-01-2008	06-01-2012
Student Assistant - Nonresident			
Alien Tax Status	1868	01-01-2008	06-01-2012

OVERVIEW

Student Assistants are CSU students who work in various areas of a campus. Student Assistants may work up to, but not in excess of, 20 hours per week during academic periods and may work up to 40 hours per week during academic break periods.

Under direct supervision, Student Assistants perform duties ranging from unskilled to skilled and/or specialized, in a variety of positions that typically require the use of manual, clerical, public contact, and/or analytical skills. Assignments have limited use of discretion and judgment. Work is regularly reviewed and may entail detailed instructions. Specific job duties are defined by the appropriate campus department.

The Student Assistant classification is distinguished from the Student Trainee, On-Campus Work Study and the Student Trainee, Off-Campus Work Study classifications in that the Student Trainee positions must meet eligibility requirements of the Work-Study Program as determined by the campus' Financial Aid Office. The Student Assistant classification is distinguished from the Instructional Student (f)-10 Td1tudenontmds6 (

MINIMUM QUALIFICATIONS:

Knowledge and Abilities:

Ability to learn and perform assigned work; follow oral instructions; work cooperatively with faculty, staff, and other students; communicate effectively with all levels; and read and write English at a level appropriate to the position.

Special Qualification:

Admission or registration as a CSU student.

As a Bridge Student Assistant, the student need not be registered as a student, but must have been enrolled as a CSU student the previous term and is registered for the following term.