

STAFF COUNCIL MEETING MINUTES  
3.15.2022 • 9:30-11 a.m.


NOTICE OF MEETING OF THE STAFF COUNCIL OF CSU CHANNEL ISLANDS

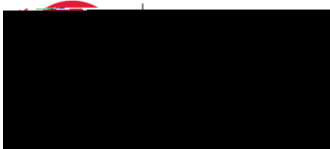
NOTICE IS HEREBY GIVEN, to the general public and to all of the members and represented parties of the Staff Council of CSU Channel Islands, a campus recognized organization providing representation of Staff through campus Division selected representatives. A meeting of the Staff Council will be held on Tuesday, March 15, 2022 at 9:30 a.m., pursuant to Education Code Section 89921 et seq., via zoom link: <https://csuci.zoom.us/j/87577324242>, to consider and act upon the following matters:

- 1) Call to Order: 9:34 AM
- 2) Roll Call:
  - a. CI Staff Council Voting Members:
    - i. Catherine Hutchinson, Katelynn Ellison, Jessica Dalton, Stephanie Chavez
    - ii. Christine Girardot, Colleen Haws, Daniel Stewart, Karly Ibrahim, Marina Moreno, Melissa Bergem, Reneé Fuentes, Richard Guyette



- ii. Office of the President
  - 1. Progress with campus IE Action Plan
    - a. <https://docs.google.com/presentation/d/1SuUK1fhVuODLag3Qa7Or1T8aXF6Qxk4D/edit#slide=id.p1>
  - 2. 11 initiatives have been identified as part of Action Plan
  - 3. It is the Institution and Cabinet responsibility to carry forward this work
  - 4. 4 initiatives coming out of Office of the President which encompass the following efforts
    - a. Take campus climate survey data and develop 8 different Critical learning objectives Critical Friends Group
    - b. Facilitate Town Hall Meetings
    - c. Need to develop leadership capacity
    - d. MPP dismantling racism- book club for administrators, lead conversations
    - e. Hiring research team for people to study impact of cultural taxation on our campus, personal and professional impacts
      - i. A call for proposals will be coming out shortly.
- iii. Academic Senate Chair
  - 1. Next Tuesday is the second reading of bylaws changes to reduce size of Senate members
  - 2. 1<sup>st</sup> reading in support of staff, raise awareness of staff experiences on campus and identify what faculty can do to address it.
  - 3. Echo Kaia on Critical Friends Group- wonderful environment to work through issues like this. Just because we are so busy sometimes, we do not get into the depth of conversation that we should be on topics so thank you for addressing this.
- b. Staff Council Chair Report
  - i. President Yao called Chair Block-Weiss and had a thoughtful and data driven decision discussion around the mask policy revision
  - ii. President Yao used caution before changes were made and the county is currently in low status
  - iii. Part of the President's Inclusive Excellence Committee, looking to revamp the Equity Lens Framework
  - iv. Just reviewed a lot of GI25 proposals and will continue to review.
  - v. Cross Divisional Communication Group- focus on COVID-19 communication, eating in classroom etc. communicating properly as it comes to COVID-19.
  - vi. For our events, we can use the office of the President Accounting String to aid us in reserving space on campus without fees.
  - vii. Comment on Greg's report of creating a staff resolution, really appreciate the language incorporated from the faculty towards staff.
- c. Division Reports
  - i. Division of Academic Affairs
    - 1. None
  - ii. Division of Business & Financial Affairs
    - 1. P. Robertson- started interview process for Site Authority Research Specialist, soon start Internal Auditor position
    - 2. C. Girardot- Human Resource project in early weeks of March- common HR system will be expanded with increased connection
    - 3. T. Montoya-

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6. BFA is in the process of recruiting two positions, Procurement/Accounts Payable Coordinator and the Property Coordinator. The CSUBuy Jaggaer (contract) project includes several phases and expected to move into the next phase. Communication on the Year-End schedule to be shared soon.
- iii. Office of the President
    1. None
  - iv. Division of Student Affairs
    1. Fees will be paid with the grant
    2. Updating Spring Recruitment for next academic year- refer students looking for job
  - v. Division of University Advancement
    1. Absent- None
- d. Financial Report:
- i. Balance: \$3988.93
  - ii. We found an additional \$1500 in the books
  - iii. We implemented card service into donation receiving for donations toward the Staff Council.
  - iv. Donations to Staff Council ARE tax deductible! (provided the monies aren't being used to pay for a goods item)
- e. Committee Reports:
- i. Communication
    1. Everyone has been amazing at contributing content
    2. Set to go out Thursday, March 17th
  - ii. Events & Recognition
    1. Great Staff Appreciation Day
    2. No new hire updates
    3. Monday, March 28<sup>th</sup> Honors Regalia distribution, March 30- Campus Reading Celebration
    4. External event that will occur in Grand and North Quad
  - iii. Spring Hunt: <https://docs.google.com/document/d/1IZclepUKqBd2OfTuNqcxU0BnqgFq2crRsO-vKls2xsM/edit>
  - iv. Governance
    1. Beginning planning to open all the Staff Council Seats. Will share an update by next weekend.
  - v. Ways & Means
    - 1.



1. No, after watching K-